

**THE STATE OF TEXAS**

**COMMISSIONERS COURT**

**COUNTY OF SAN PATRICIO**

**NOTICE OF OPEN MEETING**

IN ACCORDANCE WITH GOVERNMENT CODE CHAPTER 551 NOTICE IS HEREBY GIVEN THAT REGULAR MEETING OF THE COMMISSIONERS COURT WILL BE HELD ON MONDAY, MAY 6, 2024, AT 9:00 A.M. IN THE SAN PATRICIO COUNTY ADMINISTRATIVE ANNEX AT 1301 E. SINTON STREET SUITE C, COMMISSIONERS COURTROOM, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED, CONSIDERED, PASSED OR ADOPTED.

**1. CALL TO ORDER, PLEDGES AND PUBLIC INVOLVEMENT**

- 1.1. Call meeting to order
- 1.2. Pledge of allegiance
- 1.3. Citizens to be heard
- 1.4. Report from Judge, Commissioner or Department concerning an item/report of community interest.

**2. DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

- 2.1. Approval of minutes
- 2.2. **Financial Agenda:**
  - 2.2.a. Examination, consideration, and action on approval of all claims against San Patricio County Pursuant to section 113.064, Texas Local Government Code.
  - 2.2.b. Consideration and action on Budget Line Items, Transfers, and Amendments.
  - 2.2.c. Consideration and action on accepting bank reconciliation, investment reports, and related matters by County Treasurer.
- 2.3. **Consent Agenda:** All Consent Agenda items listed are considered to be routine by the Commissioners Court. Members of the Commissioners Court have been furnished documentation on each item, and all such items may be acted upon by one vote without being discussed separately unless requested by County Judge or a Commissioner:
- 2.4. **Individual Action Agenda:**
  - 2.4.a. Consideration and action on request from Commissioner Wilkinson, Pct 3 to sell surplus property of a 2008 Cat 420E in the amount of \$25,000.00 to Refugio County with a request for the funds from this transaction go back into Precinct 3's budget General Ledger 023-370-100 (Sale of Fixed Assets). Pursuant to section 263.151 of the Texas Local Government Code, "Salvage property" and "surplus property."

- 2.4.b. Consideration and action on request from Steven Gonzalez, IT Director, on upgrading Tyler Technologies Incode 10 from 10 year payroll history to 15 year payroll history when migrating over for a total extra cost of \$0.
- 2.4.c. Consideration and Action on request from John Hernandez, P. E., County Engineer, on Justice Center Change Event #1: Change HDPE Storm Pipe to Reinforced Concrete Pipe under Parking Lots in the amount of \$36,141.44.
- 2.4.d. Discussion, Consideration and action on request from Auditors Office on John Hernandez request for payment to Drainage District CR 1196 Bridge Project Reimbursement of April 25, 2024 in the amount of \$88,935.75.
- 2.4.e. Consideration and action on Interlocal Agreement with Workforce Solutions of the Coastal Bend.
- 2.4.f. Consideration and action on Commissioner Lilly Wilkinson, Pct 3 to authorize the auditor's office to place bids for replacement of a water tank only for R & B Precinct #3.
- 2.4.g. Consideration and Action on Sheriff's request to enter into a new lease agreement with Ricoh for equipment and maintenance, 60 month program, \$428.68 per month.
- 2.4.h. Consideration and action on Marcy Thormaehlen, County Tax Assessor-Collector's request to enter into a new lease agreement with Knight Office Solutions for four (4) Ricoh IM 460F copiers, including equipment and maintenance, 63 month program, \$650.00 per month.
- 2.4.i. Presentation and discussion on "Awareness of Sex Trafficking", presentation by Tiffany Hernandez, Common Thread Regional Partnerships Coordinator.
- 2.4.j. Consideration, Discussion and/or possible action on request by Susan Price, for speed bumps to be placed on CR 4343 for safety reasons.
- 2.4.k. Presentation and discussion on Economic Development Incentives and Tax Abatement Programs within San Patricio County.
- 3. **PERSONNEL**-Employment and current employee status changes in accordance with the current personnel policies, County Budget, and State law with notification of such changes to the payroll division of the Treasurer's office.
  - 3.1. Deliberate and consider action employee salary:
    - 3.1.a. Courtney Green - Resignation - Juvenile Supervision Officer/Juvenile Detention full time regular, non-exempt grade 106 step 1 at \$3,135.82 per month (\$18.09hr.) with a \$50.00 per month phone allowance effective April 25, 2024.
  - 3.2. Accept and record employee status changes:
- 4. **EXECUTIVE SESSION**

**PUBLIC NOTICE** is given that the San Patricio Commissioners Court may elect to go into Executive Session anytime during the meeting to discuss matters listed on the Agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. To the extent there has been a past practice of distinguishing items for public deliberation and those for executive session, the public is advised that the Court is departing from that practice, and reserves the right to discuss any

listed agenda items in executive session when authorized by law to do so. In the event the Commissioners Court elects to go into Executive Session regarding an agenda item the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. In accordance with the authority of the Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.0725 (Contract being Negotiated), 551.073 (Prospective Gift), 551.074 (Personnel Matters), 551.0745 (Personnel Matters Affecting County Advisory Body), 551.076 (Security Devices), 551.086 (Public Utilities Competitive Matters), 551.087 (Economic Development Negotiations) the Commissioners Court will hold an Executive Session to consult with attorney(s) including matters related to litigation; deliberate regarding real property; prospective gift(s); personnel matter(s), including termination; security devices, and/or economic development negotiations and other matters that may be discussed in an Executive Session. Upon completion of the Executive Session, the Commissioners' Court may in an open session take such action as appropriate on items discussed in Executive Session.

5. **RECONVENE:** Regular Commissioners Court Session
6. Consideration and action on all items discussed in the Executive Session.
7. **ADJOURN**

SIGNED THIS THE 2ND DAY OF MAY, 2024.  
POSTED THIS THE 2ND DAY OF MAY, 2024.

A handwritten signature in black ink, reading "David R. Krebs", is written over a horizontal line.

Judge David R. Krebs

PERSONS WITH DISABILITIES PLANNING TO ATTEND THIS MEETING WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE ASKED TO CONTACT THE COUNTY JUDGE'S OFFICE AT (361) 364-9301.

**Commissioners Court Agenda**

**2.2.b.**

**Meeting Date:** 05/06/2024

**Brief Title:**

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on Budget Line Items, Transfers, and Amendments.

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**Attachments**

BLITs 6 May 2024

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**Commissioners Court Agenda****2.4.a.****Meeting Date:** 05/06/2024**Brief Title:** Surplus sale 2008 Cat 420E to Refugio County**Submitted For:** Lilly Wilkinson, Commissioners PCT 3**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Consideration and action on request from Commissioner Wilkinson, Pct 3 to sell surplus property of a 2008 Cat 420E in the amount of \$25,000.00 to Refugio County with a request for the funds from this transaction go back into Precinct 3's budget General Ledger 023-370-100 (Sale of Fixed Assets). Pursuant to section 263.151 of the Texas Local Government Code, "Salvage property" and "surplus property."

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**Attachments**

2008 Cat 420E surplus info for sale Pct 3

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**Commissioners Court Agenda****2.4.b.****Meeting Date:** 05/06/2024**Brief Title:** Tyler Technologies Incode Upgrade Change from 10 Year History to 15 Year History**Submitted For:** Steven Gonzalez, Info Systems Dept**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on request from Steven Gonzalez, IT Director, on upgrading Tyler Technologies Incode 10 from 10 year payroll history to 15 year payroll history when migrating over for a total extra cost of \$0.

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**Attachments**

Tyler Technologies

Tyler Technologies Upgrade from 10 to 15 Year History

Tyler Technology

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**Commissioners Court Agenda**

**2.4.c.**

**Meeting Date:** 05/06/2024

**Brief Title:** Change Event # 1 at Justice Center

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and Action on request from John Hernandez, P. E., County Engineer, on Justice Center Change Event #1: Change HDPE Storm Pipe to Reinforced Concrete Pipe under Parking Lots in the amount of \$36,141.44.

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**Attachments**

Justice Center Change Event # 1

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**Commissioners Court Agenda**

**2.4.d.**

**Meeting Date:** 05/06/2024

**Brief Title:** Drainage Distric Services on CR 1196 Bridge Project

**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Discussion, Consideration and action on request from Auditors Office on John Hernandez request for payment to Drainage District CR 1196 Bridge Project Reimbursement of April 25, 2024 in the amount of \$88,935.75.

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**Attachments**

Drainage District Reimbursement Request CR 1196 Bridge Proj

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**Commissioners Court Agenda**

**2.4.e.**

**Meeting Date:** 05/06/2024

**Brief Title:** Workforce Solutions Interlocal Agreement

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on Interlocal Agreement with Workforce Solutions of the Coastal Bend.

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**Commissioners Court Agenda**

**2.4.f.**

**Meeting Date:** 05/06/2024

**Brief Title:** Water Tank Only

**Submitted For:** Lilly Wilkinson, Commissioners PCT 3

**From:** Rachel Covarrubias, Administrative Assistant

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**SUBJECT:**

Consideration and action on Commissioner Lilly Wilkinson, Pct 3 to authorize the auditor's office to place bids for replacement of a water tank only for R & B Precinct #3.

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**Commissioners Court Agenda**

**2.4.g.**

**Meeting Date:** 05/06/2024

**Brief Title:** New lease agreement, Ricoh equipment and maintenance

**Submitted For:** Oscar Rivera, Sheriff

**From:** Adrian Rodriguez, Chief Deputy Sheriff

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**SUBJECT:**

Consideration and Action on Sheriff's request to enter into a new lease agreement with Ricoh for equipment and maintenance, 60 month program, \$428.68 per month.

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**Commissioners Court Agenda**

**2.4.h.**

**Meeting Date:** 05/06/2024

**Brief Title:** New lease agreement, Ricoh equipment and maintenance

**Submitted For:** Marcy Thormaehlen, Tax Assessor Collector

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on Marcy Thormaehlen, County Tax Assessor-Collector's request to enter into a new lease agreement with Knight Office Solutions for four (4) Ricoh IM 460F copiers, including equipment and maintenance, 63 month program, \$650.00 per month.

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**Commissioners Court Agenda****2.4.i.****Meeting Date:** 05/06/2024**Brief Title:** Presentation on Sex Trafficking by Common Thread**Submitted For:** Lilly Wilkinson, Commissioners PCT 3**From:** Rachel Covarrubias, Administrative Assistant

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**SUBJECT:**

Presentation and discussion on "Awareness of Sex Trafficking", presentation by Tiffany Hernandez, Common Thread Regional Partnerships Coordinator.

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**Attachments**

Common Thread Awareness

Common Thread Contact T. Hernandez

**Commissioners Court Agenda**

**2.4.j.**

**Meeting Date:** 05/06/2024

**Brief Title:** Speed Bumps on County Road

**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Consideration, Discussion and/or possible action on request by Susan Price, for speed bumps to be placed on CR 4343 for safety reasons.

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**Commissioners Court Agenda**

**2.4.k.**

**Meeting Date:** 05/06/2024

**Brief Title:** Discussion Economic Development Incentives

**Submitted For:** Tom Yardley, Commissioner PCT 2

**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Presentation and discussion on Economic Development Incentives and Tax Abatement Programs within San Patricio County.

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**Commissioners Court Agenda**

**3.1.a.**

**Meeting Date:** 05/06/2024

**Brief Title:** Resignation - Courtney Green

**Submitted For:** Norma Rivera, Personnel

**From:** Norma Rivera, HR Director

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**SUBJECT:**

Courtney Green - Resignation - Juvenile Supervision Officer/Juvenile Detention full time regular, non-exempt grade 106 step 1 at \$3,135.82 per month (\$18.09hr.) with a \$50.00 per month phone allowance effective April 25, 2024.

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**Attachments**

PA - Resign - C. Green

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