

**THE STATE OF TEXAS**

**COMMISSIONERS COURT**

**COUNTY OF SAN PATRICIO**

**NOTICE OF OPEN MEETING**

IN ACCORDANCE WITH GOVERNMENT CODE CHAPTER 551 NOTICE IS HEREBY GIVEN THAT REGULAR MEETING OF THE COMMISSIONERS COURT WILL BE HELD ON MONDAY, APRIL 29, 2024, AT 9:00 A.M. IN THE SAN PATRICIO COUNTY ADMINISTRATIVE ANNEX AT 1301 E. SINTON STREET SUITE C, COMMISSIONERS COURTROOM, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED, CONSIDERED, PASSED OR ADOPTED .

**1. CALL TO ORDER, PLEDGES AND PUBLIC INVOLVEMENT**

- 1. 1. Call meeting to order
- 1. 2. Pledge of allegiance
- 1. 3. Citizens to be heard
- 1. 4. Report from Judge, Commissioner or Department concerning an item/report of community interest.

**2. DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

- 2. 1. Approval of minutes
- 2. 2. **Financial Agenda:**
  - 2. 2. a. Examination, consideration, and action on approval of all claims against San Patricio County Pursuant to section 113.064, Texas Local Government Code.
  - 2. 2. b. Consideration and action on Budget Line Items, Transfers, and Amendments.
  - 2. 2. c. Consideration and action on accepting bank reconciliation, investment reports, and related matters by County Treasurer.
- 2. 3. **Consent Agenda:** All Consent Agenda items listed are considered to be routine by the Commissioners Court. Members of the Commissioners Court have been furnished documentation on each item, and all such items may be acted upon by one vote without being discussed separately unless requested by County Judge or a Commissioner:
  - 2. 3. a. Accept and record Rebecca Chapa-Romero continuing education hours for successful completion of the Basics of County Investments course.
  - 2. 3. b. Accept and record CEU certificates for Gabriel O. Arroyo, George Garcia, Crystal D. Garcia for Department of State Health Services Region 11 Zoonosis Control Bats & Rabies Seminar April 17, 2024 (Animal Control Officer 6 CEU's ea and Professional Sanitarian 6 CEU's ea).

- 2. 3. c. Consideration and action on appointment of Dr. James Mobley as a Health Authority from January 1, 2021 to January 1, 2023. If approved, accept and record Oath of Office and Statement of Appointment of Officer.
- 2. 3. d. Consideration and action on appointment of Dr. James Mobley as a Health Authority from January 1, 2023 to January 1, 2025. If approved, accept and record Oath of Office and Statement of Appointment of Officer.
- 2. 4. **Individual Action Agenda:**
- 2. 4. a. Consideration and action on renewing the San Patricio County Professional Services Agreement with Dr. Ray Fernandez for the purpose of performing medical examinations
- 2. 4. b. Presentation given by Sara Williams, Emergency Management Coordinator on Emergency Management 4 Year Strategic Plan and possible discussion.
- 2. 4. c. Consideration and action on request from Commissioner Gillespie, Pct 4, to fill a vacancy for the San Patricio County Aviation Airport Advisory Board from the following applicants: Jeff Janack, Jay & Mary Honeck, Brian Hausknecht, Dennis Bazemore, Dan King, and Troy Clayton. The Board recommended Dan King to fill the vacancy after reviewing several of the bios.
- 2. 4. d. Consideration and Action on request from John Hernandez, P. E., County Engineer, on modifying existing suspended lights at the EOC to switch automatically to battery mode during power outages. This change proposal #19 is required by code (in lieu of back-up generator) in the amount of \$10,596.00.
- 2. 4. e. Consideration and action on quotes received for installing an irrigation system for the Emergency Operations Center (EOC) presented by John A. Hernandez, P. E., County Engineer. (Tabled from April 22nd, 2024 Commissioners Court Agenda).
- 2. 4. f. Consideration and action on allowing the Auditor's Office to re-issue an RFP for EOC Generator Construction using ARPA-SLFRF funds.
- 2. 4. g. Consideration and action on awarding the bid for IFB 2024-005, three (3) Pickup Trucks to be used by Road and Bridge PCT #3.
- 3. **PERSONNEL**-Employment and current employee status changes in accordance with the current personnel policies, County Budget, and State law with notification of such changes to the payroll division of the Treasurer's office.
- 3. 1. Deliberate and consider action employee salary:
- 3. 1. a. Bodee Gailey - Resignation - Jailer/Sheriff's Department full time regular, non-exempt grade 108 at \$3,983.94 per month (\$22.98 hr.) effective April 24, 2024.
- 3. 1. b. Sabrina Navarro - Resignation - Dispatcher/Sheriff's Department full time regular, non-exempt grade 107 at \$3,530.32 per month (\$20.37 hr.) effective April 17, 2024.
- 3. 1. c. Alexis Saldana - Employment - Juvenile Supervision Officer/Juvenile Detention full time regular, non-exempt grade 106 step 1 at \$3,135.82 per month (\$18.09 hr.) with a \$50.00 per month phone allowance effective May 1, 2024.

3. 1. d. Roy Sanchez - Employment - Heavy Equipment Operator I/Road and Bridge #1 full time regular, non-exempt grade 105 step 1 at \$2,930.67 per month (\$16.91 hr.) effective May 1, 2024.
3. 2. Accept and record employee status changes:

4. **EXECUTIVE SESSION**

**PUBLIC NOTICE** is given that the San Patricio Commissioners Court may elect to go into Executive Session anytime during the meeting to discuss matters listed on the Agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. To the extent there has been a past practice of distinguishing items for public deliberation and those for executive session, the public is advised that the Court is departing from that practice, and reserves the right to discuss any listed agenda items in executive session when authorized by law to do so. In the event the Commissioners Court elects to go into Executive Session regarding an agenda item the section or sections of the Open Meetings Act authorizing the Executive Session will be publicly announced by the presiding officer. In accordance with the authority of the Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.0725 (Contract being Negotiated), 551.073 (Prospective Gift), 551.074 (Personnel Matters), 551.0745 (Personnel Matters Affecting County Advisory Body), 551.076 (Security Devices), 551.086 (Public Utilities Competitive Matters), 551.087 (Economic Development Negotiations) the Commissioners Court will hold an Executive Session to consult with attorney(s) including matters related to litigation; deliberate regarding real property; prospective gift(s); personnel matter(s), including termination; security devices, and/or economic development negotiations and other matters that may be discussed in an Executive Session. Upon completion of the Executive Session, the Commissioners' Court may in an open session take such action as appropriate on items discussed in Executive Session.

5. **RECONVENE:** Regular Commissioners Court Session
6. Consideration and action on all items discussed in the Executive Session.
7. **ADJOURN**

SIGNED THIS THE 25TH DAY OF APRIL, 2024.  
POSTED THIS THE 25TH DAY OF APRIL, 2024.



Judge David R. Krebs

PERSONS WITH DISABILITIES PLANNING TO ATTEND THIS MEETING WHO MAY NEED AUXILIARY AIDS OR SERVICES ARE ASKED TO CONTACT THE COUNTY JUDGE'S OFFICE AT (361) 364-9301.

**Commissioners Court Agenda**

**2. 2. b.**

**Meeting Date:** 04/29/2024

**Brief Title:**

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on Budget Line Items, Transfers, and Amendments.

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**Attachments**

BLITs 29 APRIL 2024

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# REQUEST FOR BUDGET LINE-ITEM TRANSFER

FUND: DEPARTMENT:

FUND: DEPARTMENT:

[illegible]

Explanation: UNFORSEEN EXPENSES

Requesting Official <i>[Signature]</i>		County Auditor <i>[Signature]</i>	
Name	JOHN DORIA	Approved by Commissioners' Court ____ Yes ____ No	
Title	MAINTENANCE SUPERVISOR	Commissioners Court Meeting on	
Signature		Signature	
Date		Date	

# REQUEST FOR BUDGET LINE-ITEM TRANSFER

FUND #24 R & B #4

DEPARTMENT #724 R & B #4

Account Code	Account Name	Original Budget Amount	Current Budgeted Amount	Change Requested	Requested Budgeted Amount
024-724-602	REPAIR MATERIAL	350,000.00	350,000.00	-18,000.00	332,000.00
024-724-610	GENERAL SUPPLIES	34,000.00	34,000.00	-8,000.00	26,000.00
024-724-698	OTHER SUPPLIES	8,000.00	8,000.00	18,000.00	26,000.00
024-724-740	FURNITURE, VEHICLE & EQUIPM	300,960.00	300,960.00	8,000.00	308,960.00

Explanation: To cover general supplies, equipment rental, vehicle repairs

Requesting Official

Name	Howard Gillespie
Title	County Commissioner
Signature	
Date	4/19/2024

Budget Line-Item Transfer Form (08/04/93 I.S.)

County Auditor

Approved by Commissioners Court \_\_\_\_ Yes \_\_\_\_ No

Commissioners Court Meeting on

Signature	
Date	

RECEIVED

APR 22 2024

DAVID W. WENDEL  
SAN PAT CO. AUDITOR

**Commissioners Court Agenda**

**2. 3. a.**

**Meeting Date:** 04/29/2024

**Brief Title:** Rebecca Chapa-Romero continuing education hours for Basics of County Investments course

**Submitted For:** April Garcia, County Treasurer

**From:** April Garcia, County Treasurer

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**SUBJECT:**

Accept and record Rebecca Chapa-Romero continuing education hours for successful completion of the Basics of County Investments course.

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**Attachments**

Rebecca Chapa-Romero continuing education hours for successful completion of the Basics of County Investments course.

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Emmett & Miriam  
**McCoy**  
College of Business Administration

Texas Association of Counties  
Certificate of Achievement  
County Investment Academy

This certifies that

**Ms. Rebecca Chapa-Romero**

Successfully completed the Basics of County Investments Course offering investment education that satisfies Section 2256.008 of the Texas Public Funds Investment Act and demonstrated a thorough understanding of Texas laws governing the investment of public funds. This and the ongoing commitment to continuing education provide maximum benefit to

**San Patricio County**

Issued by the Texas Association of Counties on the 11 day of April A.D., 2024

The County Investment Academy is a partnership between the Texas Association of Counties and the McCoy College of Business at Texas State University.

A handwritten signature in black ink, appearing to read "Tim Addison".

Hon. Tim Addison, President

A handwritten signature in black ink, appearing to read "Susan M. Redford".

Ms. Susan M. Redford, Executive Director

**Commissioners Court Agenda**

**2. 3. b.**

**Meeting Date:** 04/29/2024

**Brief Title:** Bats & Rabies Seminar CEU for Animal Control & Gabriel Arroyo

**Submitted For:** David Krebs, County Judge

**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Accept and record CEU certificates for Gabriel O. Arroyo, George Garcia, Crystal D. Garcia for Department of State Health Services Region 11 Zoonosis Control Bats & Rabies Seminar April 17, 2024 (Animal Control Officer 6 CEU's ea and Professional Sanitarian 6 CEU's ea).

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**Attachments**

Certs Arroyo and Garcias 2024

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**TEXAS**  
Health and Human  
Services

**Texas Department of State  
Health Services**

**DEPARTMENT OF STATE HEALTH SERVICES**  
**REGION 11      ★      ZOONOSIS CONTROL**

*Gabriel O. Arroyo*

Attended the **Bats and Rabies** Seminar  
held April 17, 2024 in Beeville, Texas  
Animal Control Officer - 6 CE hours  
Professional Sanitarian - 6 CE hours\*

Ronald Tyler, DVM, MS  
Zoonosis Control Veterinarian



\*Approved for Sanitarian Continuing Education in Texas







**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

**DEPARTMENT OF STATE HEALTH SERVICES**  
**REGION 11      ★      ZONOSIS CONTROL**

*George García*

Attended the **Bats and Rabies Seminar**  
held April 17, 2024 in Beeville, Texas  
Animal Control Officer - 6 CE hours  
Professional Sanitarian - 6 CE hours\*

Ronald Tyler, DVM, MS  
Zoonosis Control Veterinarian



\*Approved for Sanitarian Continuing Education in Texas







**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

**DEPARTMENT OF STATE HEALTH SERVICES**  
**REGION 11**      ★      **ZOONOSIS CONTROL**

*Crystal D. Garcia*

Attended the **Bats and Rabies Seminar**  
held April 17, 2024 in Beeville, Texas  
Animal Control Officer - 6 CE hours  
Professional Sanitarian - 6 CE hours\*

Ronald Tyler, DVM, MS  
Zoonosis Control Veterinarian



\*Approved for Sanitarian Continuing Education in Texas





**Commissioners Court Agenda**

**2. 3. c.**

**Meeting Date:** 04/29/2024

**Brief Title:** Appointment of Dr. James Mobley as San Patricio County Health Authority

**Submitted For:** David Krebs, County Judge

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

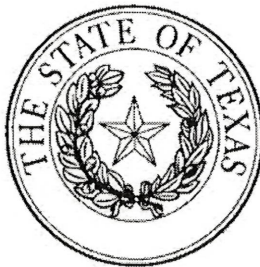
Consideration and action on appointment of Dr. James Mobley as a Health Authority from January 1, 2021 to January 1, 2023. If approved, accept and record Oath of Office and Statement of Appointment of Officer.

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**Attachments**

Dr. Mobley for Health Authority

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# Certificate of Appointment

for a

## Health Authority

The Health Authority has been appointed and approved by the:

*(Put an "X" by the appropriate designation below)*

☒ Commissioners Court for San Patricio County

☐ Governing Body for the Municipality of San Patricio County

☐ Director, \_\_\_\_\_ Health Department

☐ Director, \_\_\_\_\_ Public Health District

I, David R. Krebs, acting in my capacity  
as: *(Put an "X" by the appropriate designation below)*

☒ County Judge or Designee

☐ Mayor or Designee

☐ Non-physician and the Local Health Department Director

☐ Non-physician and the Public Health District Director

do hereby certify the physician, James Mobley, M.D., who is licensed  
by the Texas Board of Medical Examiners, was duly appointed as the (check as applicable),

☒ Health Authority

☐ Health Authority Designee

for the jurisdiction of San Patricio County, Texas.

Date term of office begins January 1, 2021

Date term of office ends January 1, 2023, unless removed by law.

I certify to the above information on this the 25th day of April, 2024

David Krebs  
Signature of Appointing Official



## OATH OF OFFICE

### For Local Health Authorities in the State of Texas

I, Dr. James Mobley, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Health Authority of the State of Texas and will to the best of my ability, preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

James Mobley  
Affiant

2413 Memorial Parkway, Portland, TX 78374

Mailing Address ZIP

361-643-~~4546~~ 4546

(Area Code) Phone Number (day and evening)

jmobley@swbell.net

Email Address

SWORN TO and subscribed before me this 25th day of April, 2024.

David Krebs  
Signature of Person Administering Oath

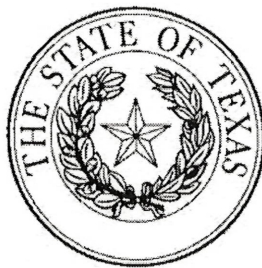
David Krebs

Printed Name

County Judge, San Patricio County

Title

(Seal)



## THE STATE OF TEXAS

### Statement of Elected/Appointed Officer

(Please type or print legibly)

I Dr. James Mobley do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

James A. Mobley, M.D.  
Affiant's Signature

James A. Mobley, M.D.  
Printed Name

San Patricio County Health Authority  
Position to Which Elected/Appointed

San Patricio County, Texas  
City and/or County

SWORN TO and subscribed before me by affiant on this 25th day of April 2024.

David Krebs  
Signature of Person Authorized to Administer  
Oaths/Affidavits

DAVID KREBS  
Printed Name

San Patricio County Judge  
Title

(Seal)

**Commissioners Court Agenda**

**2. 3. d.**

**Meeting Date:** 04/29/2024

**Brief Title:** Appointment of Dr. James Mobley as San Patricio County Health Authority

**Submitted For:** David Krebs, County Judge

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on appointment of Dr. James Mobley as a Health Authority from January 1, 2023 to January 1, 2025. If approved, accept and record Oath of Office and Statement of Appointment of Officer.

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**Attachments**

Dr. Mobley for Health Authority

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# Certificate of Appointment

For a

## Local Health Authority

I, David Krebs, acting in the capacity as a

(Check the appropriate designation below)

- ☐ Non-physician and the Local Health Department Director  
☐ Mayor or Designee  
☒ County Judge of Designee  
☐ Chairperson of the Public Health District

do hereby certify the physician, Dr. James Mobley, who is licensed by the Texas Board of Medical Examiners, was duly appointed as the Local Health Authority for San Patricio County, Texas.

Date term of office begins January 1, 2023

Date term of office ends January 1, 2025, unless removed by law.

The Local Health Authority has been appointed and approved by the:

(Check the appropriate designation below)

- ☐ Director, \_\_\_\_\_  
☐ City Council for the City of \_\_\_\_\_  
☒ Commissioners Court for San Patricio County  
☐ Board of Health for the \_\_\_\_\_ Public Health District

I certify to the above information on this the 25th day of April, 2024

David Krebs  
Signature of appointing official

(See reverse side for instructions)



## OATH OF OFFICE

### For Local Health Authorities in the State of Texas

I, Dr. James Mobley, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Health Authority of the State of Texas and will to the best of my ability, preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

James Mobley M.D.  
Affiant

2413 Memorial Parkway, Portland, TX 78374  
Mailing Address ZIP

361-643-4546  
(Area Code) Phone Number (day and evening)

jmobley@swbell.net  
Email Address

SWORN TO and subscribed before me this 25th day of April, 2024.

David Krebs  
Signature of Person Administering Oath

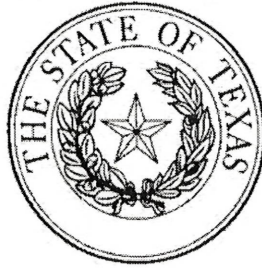
David Krebs

Printed Name

County Judge, San Patricio County  
Title

(Seal)





## THE STATE OF TEXAS

### Statement of Elected/Appointed Officer

(Please type or print legibly)

I Dr. James Mobley do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

James A. Mobley, M.D.  
Affiant's Signature

James A. Mobley, M.D.  
Printed Name

San Patricio County Health Authority  
Position to Which Elected/Appointed

San Patricio County, Texas  
City and/or County

SWORN TO and subscribed before me by affiant on this 25th day of April 2024.

David Krebs

Signature of Person Authorized to Administer  
Oaths/Affidavits

DAVID KREBS  
Printed Name

San Patricio County Judge  
Title

(Seal)



**Commissioners Court Agenda**

**2. 4. a.**

**Meeting Date:** 04/29/2024

**Brief Title:** Medical Examiner Contract Renewal

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on renewing the San Patricio County Professional Services Agreement with Dr. Ray Fernandez for the purpose of performing medical examinations

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**Attachments**

Renewal Agreement for Medical Examiner

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**PROFESSIONAL SERVICES CONTRACT FOR FORENSIC PATHOLOGIST  
TO PROVIDE AUTOPSY AND RELATED SERVICES  
AT CONTRACTED (FUNERAL HOME) FACILITY**

This contract is made and entered into by and between **SAN PATRICIO COUNTY** (the "COUNTY"), a political subdivision of the State of Texas, acting by and through its Commissioners Court and Ray Fernandez, M.D., PLLC for the services to be provided by Dr. Ray Fernandez, M.D. a licensed Medical Doctor (hereinafter referred to collectively as "CONTRACTOR").

The Purpose of this Contract is to provide the professional services of a Board-Certified Forensic Pathologist for **SAN PATRICIO COUNTY**. Section 262.024(2) of the Texas Local Government Code provides that an item necessary to preserve or protect the public health or safety of the residents of the county is exempt from competitive bidding

Now therefore it is mutually agreed between **SAN PATRICIO COUNTY** and Ray Fernandez, M.D., PLLC for Dr. Ray Fernandez, M.D. to perform the services as follows:

1. **Scope of Service.** CONTRACTOR shall provide the COUNTY with the specialized services of a Forensic Pathologist.
2. **Performance.** For the performance of the work by CONTRACTOR, the COUNTY agrees to pay CONTRACTOR for all services of a Forensic Pathologist and as stated in this contract CONTRACTOR shall:

A. **Laboratory Analyses.** The Pathologist shall conduct postmortem tests (toxicological analysis), if deemed appropriate, and any other tests considered necessary by the Pathologist in order to assist in determining the cause and manner of death.

B. **Testimony.** Medical Examiner personnel performing services pursuant to this agreement shall appear as reasonably necessary to provide testimony in a criminal case before a court of the Requesting County. Requesting County agrees to use its best efforts to schedule the testimony of the Medical Examiner's personnel in such a manner to cause the least amount of disruption in their work schedule.

C. **Reports.** Within a reasonable time after the completion of a postmortem examination, the Pathologist will provide a copy of the postmortem examination report to the justice of the peace requesting the same. Pathologist will sign all reports, autopsies, post-mortem examination reports, and any and all other required documents associated with all post-mortem examinations performed by Dr. Ray Fernandez, M.D. while providing services hereunder. This requirement is limited to ONLY those post-mortem examinations that shall be performed by Dr. Ray Fernandez, M.D. while providing services hereunder, and limited to no more than ten (10) post-mortem examinations in one day.

D. **Mass Fatalities.** In the event of a mass fatality, which shall mean death of ten or more victims involved in an accident, Requesting County shall be responsible to provide, at the expense of Requesting County, adequate refrigerated vehicles for storage and transportation of the victims and shall be responsible to provide, at the sole cost and expense of Requesting County, adequate security monitoring of the bodies of the victims until such time as they are processed.

E. **Written Request.** When a justice of the peace in Requesting County determines, pursuant to article 49.10 of the Texas Code of Criminal Procedure, that a postmortem examination is necessary on the body of a deceased person who died within their jurisdiction, the justice of the peace may request that the Pathologist perform an examination. Each request for a postmortem examination shall be in writing, accompanied by an order signed by the justice of the peace.

F. **Written Records – Out of County Body.** The following records shall accompany, if possible, the body of a deceased person who died in Requesting County (as mentioned in paragraph E. above): (1) a fully completed executed form titled “Justice of the Peace Authorization for Autopsy” form, (2) the entire police report, if any, including scene photographs and; (3) all relevant medical records, including but not limited to hospital admission and emergency room records, if applicable. Failure to provide all necessary records may result in the Pathologist refusing to accept the body for a postmortem examination. Pathologist may receive medical records and police report/photographs on behalf of the Justice of the Peace.

G. **Body Bag.** Each body transported to Dr. Fernandez for a post-mortem examination must be enclosed inside a zippered body bag. The body bag shall have the deceased’s name affixed to the outside.

3. **Term.** The term of this contract shall commence on May 23, 2024 and continue for one year thereafter. The work is to be performed for the County as specified in this contract. The term of this contract can be extended by mutual consent.
4. **Compensation.** Compensation will be in accordance with the attached Fee Schedule. Within ninety (90) days from the date of the service performed, the Pathologist agrees to submit to Requesting County an invoice requesting payments for all services performed under this Agreement during the preceding calendar month. Such invoice shall include the total number of postmortem examinations performed, the dates the postmortem examinations were performed, and the total amount due for the services performed. Requesting County shall pay the total amount of the invoice within thirty (30) days of the date of receipt of the invoice by Requesting County. If Requesting County fails to pay any invoice within sixty (60) days after receipt, the Pathologist may refuse to accept any additional bodies for autopsy and all unpaid sums shall begin to bear interest at the highest legal rate provided by Texas law.

5. **Termination.** The County may terminate the performance of this contract in whole or in part with a sixty (60) day advance written notice to CONTRACTOR. The effective date is sixty (60) days after notice is sent. COUNTY agrees to pay CONTRACTOR for all services approved by the last date of services that were completed prior to the effective date of such notice, however Contractor will continue to be paid for pending autopsies, reports, pretrial conferences, and trial testimony that are conducted after the date of termination. CONTRACTOR may terminate this contract with sixty (60) days written notice to the COUNTY. Notice is effective when delivered by hand, U.S. mail return receipt requested, or an email that is designated below. A courtesy copy shall be sent to the **SAN PATRICIO** County Attorney's Office:

San Patricio County Attention: San Patricio County Judge 400 West Sinton Street, Room 108 Sinton, Texas	Ray Fernandez, M.D., PLLC, Inc. 3982 Saddle Trail Robstown, Texas 78380
San Patricio County Attention: Locum Tenens ME Contract	Dr. Ray Fernandez, M.D. Email: fernmr3@aol.com Telephone (361)774-2761

6. **Indemnification.** CONTRACTOR agrees that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence of COUNTY, its officers, agents, employees or separate contractors, and in the event of joint and concurrent negligence of both the CONTRACTOR and COUNTY, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the COUNTY under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.
7. **Jurisdiction/Venue.** This contract is made subject to the charter, orders and/or ordinances of the COUNTY, as amended, and all applicable laws of the State of Texas. This contract is performable in **SAN PATRICIO** County, Texas, and venue for any legal action under this contract shall lie exclusively in **SAN PATRICIO** County, Texas; State District Court. In construing this contract, the laws and court decisions of the State of Texas shall control.
8. **Work Product Waiver.** All of CONTRACTOR's work product shall remain the property of the COUNTY, however, CONTRACTOR shall be permitted to retain copies of documented services provided to the COUNTY. By execution of this contract and in consideration of the fee for services to be paid under the contract, CONTRACTOR hereby conveys, transfers and assigns to COUNTY all rights to work performed. CONTRACTOR shall retain all records relating to this contract for three (3) years following termination, during which time COUNTY reserves the right to audit such records at its election.

9. **Independent Contractor.** In performing services under this contract, the relationship between County and CONTRACTOR is that of an independent contractor. CONTRACTOR shall exercise independent judgment in performing duties under this contract and is solely responsible for setting working hours, scheduling or prioritizing the workflow and determining how the work is to be prepared. No term or provision of this contract shall be construed as making CONTRACTOR the agent, servant or employee of COUNTY, or making CONTRACTOR or any of its employees eligible for the fringe benefits, such as retirement, insurance and worker's compensation, which COUNTY provides its employees.
10. **Prohibition against Assignment.** There shall be no assignment or transfer of this Contract without the prior written consent of both parties hereto.
11. **Waiver.** The failure on the part of any party to exercise or to delay in exercising, and no course of dealing with respect to any right hereunder shall operate as a waiver thereof; nor shall any single or partial exercise of any right hereunder preclude any other or further exercise thereof or the exercise of any other right. The remedies provided herein are cumulative and not exclusive of any remedies provided by law or in equity, except as expressly set forth herein.
12. **Severability.** Each paragraph and provision hereof is severable from the entire Contract and if any provision is declared invalid, the remaining provisions shall nevertheless remain in effect.
13. **Headings.** The headings used herein are for convenience of reference only and shall not constitute a part hereof or affect the construction or interpretation hereof.
14. **Terminology and Definitions.** All personal pronouns used herein, whether used in the masculine, feminine, or neutral, shall include all other genders; the singular shall include the plural and the plural shall include the singular.
15. **Rule of Construction.** The parties hereto acknowledge that each party and its legal counsel have reviewed and revised this contract, and the parties hereby agree that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this contract or any amendments or exhibits hereto.
16. **Immunity.** SAN PATRICIO County does not waive or relinquish any immunity or defense on behalf of themselves, their trustees, commissioners, council members, officers, employees and agents as a result of the execution of this Contract and performance of the functions and obligations described herein.
17. **Legal Compliance.** The parties hereto agree to comply fully with all applicable federal, state and local statutes, ordinances, rules, and regulations in connection with the services contemplated under this contract. In the event that any of the parties hereto are required by law or regulation to perform any act inconsistent with this contract, or to cease

performing any act required by this contract, this contract shall be deemed to have been modified to conform to the requirements of such law, regulation or rule.

18. **Entire Agreement.** This Contract incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings have been merged into this written Contract. No other prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless signed by both parties and attached hereto and/or embodied herein.
19. **Amendment.** No changes to this Contract shall be made except upon written agreement of both parties.
20. **Confidentiality.** Any confidential information provided to or developed by Contractor in the performance of this Contract shall be kept confidential, unless otherwise provided by law, and shall not be made available to any individual or organization without the prior written approval of the County. This contract is subject to the Texas Public Information Act in accordance with Chapter 552 of the Texas Government Code.
21. **Counterparts.** This Contract may be executed in any number of and by the different parties hereto on separate counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same document.
22. This Contract does not preclude Dr. Fernandez, PLLC from using and/or hiring other Board-Certified Licensed Doctors or assistants as needed. This contract does not preclude the county from using and/or hiring other medical examiner doctors.
23. **Disclosure.** CONTRACTOR is required to immediately or timely, as the case may be, disclose to **SAN PATRICIO** County and Appropriate Texas State Agency the following:
  - a. If any Person who is an employee or director of CONTRACTOR is required to register as a lobbyist under Texas Government Code Chapter 305, at any time during the term hereof, CONTRACTOR shall provide **SAN PATRICIO** County and the appropriate State Agency timely copies of all reports filed with the Texas Ethics Commission as required by Chapter 305;
  - b. If any Person who is an employee, subcontractor, or director of CONTRACTOR is or becomes an elected official (i.e., an elected or appointed state official or member of the judiciary, or a United States congressman or senator), during the term hereof;
  - c. Report any actions or citations by federal, state, or local governmental agencies that may affect CONTRACTOR licensure status or its ability to provide Services hereunder.

**SAN PATRICIO COUNTY, TEXAS**

By: \_\_\_\_\_  
David Krebs  
San Patricio County Judge

\_\_\_\_\_  
Dr. Ray Fernandez, M.D.

\_\_\_\_\_  
Ray Fernandez, M.D., PLLC, Inc./  
Authorized President/CEO  
Professional Service Provider

DR. RAY FERNANDEZ, M.D., PLLC  
FORENSIC PATHOLOGY

## FEE SCHEDULE

Description of Service	Fee
External Exam Only	\$2,000.00
Partial Autopsy	\$3,500.00
Complete Autopsy	\$4,500.00
Facility Use Per Case (initial 24 hour storage)	\$400.00
Body Storage each additional 24 hour period	\$125.00
Lab Drug Test	Product Cost Plus 20% Collection/Handling
Items Law Enforcement Requests, Example Rape Kit	Product Cost Plus 20% Collection/Handling
Office Consultation	\$400.00 per hour
Court Preparation and Testimony	\$400.00 per hour
Morbid Obese Case	\$500.00 Additional
Decomposed Case	\$500.00 Additional
Work Off Site at Funeral Home With Morbid Obese Case Only External Exam Case or Limited Autopsy	\$4,000.00
No Complete Autopsies Off Site	
Examination of Skeletal Remains, Single bone	\$150.00
Examination of Skeletal Remains, Partial	\$1,000.00
Examination of Skeletal Remains, Complete	\$2,000.00
X-Rays Each	\$150.00
Digital Prints Each Copy	\$10.00
Copy of Digital Photos on Disc	\$100.00
Copy of X-Ray, Single	\$100.00
Copy of Digital X-Ray on disk	\$100.00
Evidence Storage per day in locked location daily	\$50.00
Rape Kit/Collection	\$300.00
GSR Kit Collection	\$100.00
Blood Spot Collection	\$50.00
Nail/Hair Collection	\$100.00
Consultation Fee (Dental/Neurology)	\$500.00
Reports (Autopsy, Investigator Reports)	\$25.00



**Commissioners Court Agenda**

**2. 4. b.**

**Meeting Date:** 04/29/2024

**Brief Title:** Emergency Mgmt 5 Yr Strategic Plan

**Submitted For:** David Krebs, County Judge

**From:** Debbie Sanders, County Judge Court Administrator

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**SUBJECT:**

Presentation given by Sara Williams, Emergency Management Coordinator on Emergency Management 4 Year Strategic Plan and possible discussion.

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**Attachments**

Power Point Emerg Mgmt 5 yr plan

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# Emergency Management 5-Year Strategic Plan

San Patricio County Multi-Jurisdictional Emergency  
Management Program

San Patricio County and the cities of Aransas Pass,  
Gregory, Ingleside on the Bay, Lake City, Lakeside,  
Mathis, Odem, San Patricio, Sinton and Taft

# Purpose of the Strategic Plan

- ▶ Provide guidance for the program area, and to advise the staff within the Department of Emergency Management & Safety
- ▶ Establish goals and milestones to bring forward a comprehensive program, based on best practice and state and national guidance.
  - ▶ Consider the changes in the community make-up and expected future growth and changes
  - ▶ Building upon past successes, while addressing gaps and room for growth



# Strategic Planning Process



Assessing the Current Program and Past Performance



Identify Goals and Objectives



Developing the plan and measurements of success



Creating and method for implementation



Setting a revision and process for update and realignment



# Assessment of the Current Program

## SWOT Analysis: Internal

### Strengths

- ▶ Supportive leadership who understands the vision and mission of the department, and the need of the community for the service provided
- ▶ Improved use of technology for resource tracking, cost tracking, communications and coordination.
- ▶ DEMS staff has fostered good relationships with the Cities on the plan, county departments, regional partners and TDEM.

### Weaknesses

- ▶ Lack of capacity within the office for public outreach and education efforts, as well as PIO functions during an emergency.
- ▶ Lack of trained personnel within county departments and cities for things like logistics and finance functions, basic ICS, and EOC coordination of resources.
- ▶ Obstacles in the coordination of information for situational awareness and use of resources between agencies.
- ▶ Poorly defined “essential personnel” policies lead to confusion of which employees are available in a response.

# Assessment of the Current Program

## SWOT Analysis: External

### Opportunities

- ▶ Establishing an Emergency Management Council, made up of the County Judge and the City Mayors signatory to the plan, to provide guidance and input to program goals and strategy.
- ▶ Creation of an Emergency Management Specialist: Public Information and Outreach position within the department to address public education and information.
- ▶ Developing agreements and partnerships for training and exercises programs within the county, as well as resource sharing in disasters.
- ▶ Expand the training program for stakeholders to including bringing entry level and continuing education level classes to the region, and utilizing the EOC as a training hub for stakeholders.

### Threats

- ▶ Further changes to Chapter 418 of the Texas Local Government Code, which will change expectations and requirements for the program.
- ▶ Restructuring of grant programs, at the state and federal level, negatively impacting the counties budget processes.
- ▶ Population growth and changes that come has the population grows: stress on infrastructure, changes in hazard profile, changes in demographics.
- ▶ Pushback, or lack of buy in, to fully adopt NIMS standards for training and resource management.

# Components of the Plan

- ▶ Vision
- ▶ Mission
- ▶ Guiding Principles
- ▶ Goals and Milestones
- ▶ Implementation Approach
- ▶ Revision and Updates



# Vision and Mission for the Program

## Vision Statement

- ▶ To build a capable and resilient community within San Patricio County, able to respond, mitigate and recover from threats and hazards

## Mission Statement

- ▶ The San Patricio County Emergency Management Program will oversee implementation and provide leadership and support to the community before, during and after disasters.



# Guiding Principles: a CAPABLE community

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## Community

We will act collectively with others, across all the various people groups within the county to address common concerns and challenges; helping to establish a consensus for the needs of the whole community.

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## Accountability

The program, administered by the Department of Emergency Management & Safety, will ensure transparency and ethical implementation of the program and its components, to ensure accountability to the public served.

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## Partnership

We acknowledge that emergency management, and its components of preparedness, response, mitigation and recovery, is a group effort where we all perform better together; and the partnership between agencies and community members is vital to success.

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## Adaptability

We understand the nature of disasters is ever changing and evolving, and the program must remain flexible and capable of adapting to changing situations and circumstances.

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## Building Resilience

We recognize that resilience is the capability of the whole community to adapt to changing conditions, prepare for them, and rapidly recover from the effects of disruptions from hazards; and we will strive to build the whole community's capacity to quickly return to daily life after disruptions, or mitigate the possibility of those disruptions where possible.

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## Leadership

This is the process of influencing those around us to maximize efforts towards the achievement of our mutual goals

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## Equity

We recognize that our community is made up of vastly different groups of people, with varying needs, skills and abilities; and we will use the input of the Whole Community in all of our strategies and plans; including individuals and families, businesses, faith based and community organizations, schools, media and all levels of government.

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# Goals and Milestones for the Plan



Goal 1: Build capabilities and enhance the ability of operational coordination and communication among organizations active in the preparedness, response, mitigation and recovery from disasters.



Goal 2: Enhance overall ability to provide education and outreach to the community before, during and after disasters.




Goal 3: Improve the logistics support and financial recovery functions of the county and the participating cities, to ensure economic stability before, during and after disasters.

Goal 1: Build capabilities and enhance the ability of operational coordination and communication among organizations active in the preparedness, response, mitigation and recovery from disasters.

- ▶ Milestone 1: Implement the Emergency Management Standard by EMAP
- ▶ Milestone 2: Establish an Emergency Management Council, as a leadership body, and made up of the County Judge and City Mayors
- ▶ Milestone 3: Evaluate current technology systems and platforms used before, during and after disasters, integrate systems where possible, and develop processes and procedures for use.







## Goal 2: Enhance overall ability to provide education and outreach to the community before, during and after disasters.

- ▶ Milestone 1: Creating a position of a Public Outreach Coordinator, with a background in communications, within the Department of Emergency Management & Safety to enhance the capability for public information sharing by overseeing the completion of the remaining milestones and suggesting future improvements.
- ▶ Milestone 2: Build and maintain contacts and relationships with media outlets within the area, create and maintain templates for press releases and social media contact, for use in responses and recovery, and to assist the PIO with the update of the Public Information annex of the EOP and its associated documents.
- ▶ Milestone 3: Coordinate efforts between agencies to develop processes and procedures for use of mass notification systems, and implement the Wireless Emergency Alert functions of the Integrated Public Alert and Warning System from FEMA.

Goal 3: Improve the logistics support and financial recovery functions of the county and the participating cities, to ensure economic stability before, during and after disasters.

- ▶ Milestone 1: Develop processes and procedures for the use of technologies for tracking of resources and expenses in small and large incidents, to include times when the Emergency Operations Center is activated, and when it is not.
- ▶ Develop and maintain Mutual Aid Agreements, or partnerships, where applicable, to enhance the participating organizations' capability for sharing resources, cost recovery processes and documentation, and collaborative planning efforts for logistic support and financial recovery.
- ▶ Milestone 3: Ensure county personnel, city personnel and other participating organization have the appropriate training for disaster related procurement and reimbursement processes, and that these functions are exercised regularly.





## Planning

Development of policies, procedures, plans, mutual aid agreements, strategies and other publications; also involves the collection and analysis of intelligence and information



## Organization

Individual teams, an overall organizational structure, and leadership at each level in the structure



## Equipment

Equipment, supplies, and systems that comply with relevant standards



## Training

Content and Methods of delivery that comply with relevant training standards



## Exercises

Exercises and actual incidents that provide an opportunity to demonstrate, evaluate, and improve the ability of core capabilities to perform assigned missions and tasks to standards

# Implementing the Plan: POETE

# Revision and Update Process

## Annual Reviews

- Department of Emergency Management & Safety
- Emergency Management Council

## Mid Planning Revision Review

- Takes place in year 3 of the 5 year cycle
- Opportunity to adjust goals and milestones to address any changes

## 5 Year End of Plan Review

- Time to re-evaluate through a SWOT analysis
- Compare current status of goals and milestones
- Determine goals and milestones moving forward and evaluate implementation methods.

# Questions or Comments?

Sara Williams  
Emergency Management Coordinator





**Commissioners Court Agenda**

**2. 4. c.**

**Meeting Date:** 04/29/2024

**Brief Title:** Nominees for San Patricio County Aviation Advisory Board

**Submitted For:** Howard Gillespie, Commissioner PCT 4

**From:** Beth Rice, Administrative Assistant Rice

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**SUBJECT:**

Consideration and action on request from Commissioner Gillespie, Pct 4, to fill a vacancy for the San Patricio County Aviation Airport Advisory Board from the following applicants: Jeff Janack, Jay & Mary Honeck, Brian Hausknecht, Dennis Bazemore, Dan King, and Troy Clayton. The Board recommended Dan King to fill the vacancy after reviewing several of the bios.

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**Commissioners Court Agenda**

**2. 4. d.**

**Meeting Date:** 04/29/2024

**Brief Title:** Modify Suspended Lights for Battery Back Up Mode at EOC

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and Action on request from John Hernandez, P. E., County Engineer, on modifying existing suspended lights at the EOC to switch automatically to battery mode during power outages. This change proposal #19 is required by code (in lieu of back-up generator) in the amount of \$10,596.00.

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**Attachments**

Change Proposal # 19

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1124 Damon Street  
Rosenberg, TX 77471  
Ph : 281/342-2022

## Change Proposal

To: Brad Cutright  
Cutright & Prihoda, Inc.

Number: 19  
Date: 4/24/24  
Job: 22-005 San Patricio Co. Safe Room  
Phone:

Description: Rev 10 - Add Emergency Battery Packs for Lighting

We are pleased to offer the following specifications and pricing to make the following changes:

Labor, materials, and equipment to furnish/install emergency battery packs as per Rev 10.

Materials.....\$ 6,465.00

Labor.....\$ 3,556.00

Equipment.....\$ 575.00

Total .....\$ 10,596.00

Exclusion: This does not include any supervision and cleanup by Bass. If required, we will modify our price.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Allowances				\$10,596.00		\$10,596.00
					Subtotal:	\$10,596.00
					Total:	\$10,596.00

If you have any questions, please contact me at .

Submitted by: Bob Bass (BASS CONST CO)

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

# COMMAND ELECTRIC

2106 SW BEN JORDAN ST. VICTORIA, TX 77901  
PH. 361-578-6800 FX. 361-578-6806

## CHANGE PROPOSAL

**To:** BOB BASS

**From:** ALBERT QUILANTAN

**Company:** BASS CONSTRUCTION

**Pages:** 01

**Fax:**

**Date:** 04/24/24

**Re:** SAN PATRICIO SAFE ROOM EMERGENCY BATTERY PACKS

Command Electric is pleased to submit this proposal to furnish and install emergency battery packs per Rev. 10 at the San Patricio Safe Room project:

**\$10,596.00**

(material.....\$6,465.00 labor.....\$3,556.00 Equip.....\$575.00)

EXCLUDES SALES TAX ON MATERIAL



**Commissioners Court Agenda**

**2. 4. e.**

**Meeting Date:** 04/29/2024

**Brief Title:** Emergency Operations Center (EOC) Project Landscaping/Irrigation

**From:** Tricia Astin, County Judge Court Coordinator

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**SUBJECT:**

Consideration and action on quotes received for installing an irrigation system for the Emergency Operations Center (EOC) presented by John A. Hernandez, P. E., County Engineer. (Tabled from April 22nd, 2024 Commissioners Court Agenda).

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**Attachments**

ABC Irrigation Quote

360 Irrigation Quote

MLC Landscaping - Irrigation & Sod

MLC Quote for SOD

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# ABC Irrigation, Inc.

LI00006013  
P. O. Box 271279  
Corpus Christi, Tx 78427  
361-857-7647  
abcirrigationinc@gmail.com  
www.abcirrigation.com  
IRRIGATION INSTALLATION ESTIMATE # 38942

**Customer:** San Patricio County Emergency Management

**Customer Phone:** (361) 215-3952

**Service Address:**  
219 West 5th Street  
Sinton, Texas 78387

**Billing Address:**  
313 North Rachal Avenue  
Sinton, Texas 78387

**Date:** Mar 29, 2024

**Expiration Date:** Jun 26, 2024

General

Files

Comments

IRRIGATION  
INSTALLATION  
ESTIMATE #  
Summary

Subtotal: \$11,380.00

IRRIGATION INSTALLATION\$11,380.00

Item	Unit Price	Quantity	Taxed	Amount
INSTALL PVB WILKINS 1" PRESSURE VACUUM BREAKER (BRASS) ASSEMBLY	\$0.00	1.00	No	\$0.00

**Total:      \$11,380.00**

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INSTALL PRO-C WITH MODULES	\$0.00	1.00	No	\$0.00
HUNTER PRO-C CONTROLLER WITH MODULES				

INSTALL RAIN SENSOR	\$0.00	1.00	No	\$0.00
HUNTER WIRELESS RAIN-CLIK RAIN SENSOR				

INSTALL PGV	\$0.00	7.00	No	\$0.00
HUNTER PGV 101 1" VALVE W/FLOW CONTROL				

INSTALL PGP	\$0.00	26.00	No	\$0.00
HUNTER 6" PGPADJ ROTOR				

INSTALL MP	\$0.00	2.00	No	\$0.00
HUNTER MP ROTATOR NOZZLE IN A HUNTER PROS-06 6" SPRAY HEAD BODY				

INSTALL DESCRIPTION	\$11,380. 00	1.00	No	\$11,380. 00
INSTALLATION OF COMPLETELY AUTOMATIC SPRINKLER SYSTEM TO INCLUDE PERMITS, INITIAL BACKFLOW TEST AND AN AS-BUILT. INCLUDES APPLICABLE SALES TAX ON MATERIALS.				

1. IRRIGATE FROM EDGE OF BUILDING TO SWALE/DITCH RADIUS VARIES AROUND BUILDING.
2. WATER POINT-OF-CONNECTION WILL BE ON WEST SIDE OF BUILDING BETWEEN EXISTING WATER METER AND EXISTING BACKFLOW DEVICE.
3. CONTROLLER WILL BE INSTALLED INSIDE THE GATED COURTYARD NEXT TO THE EXISTING WATER-TIGHT 110 VOLT OUTLET ON WEST SIDE OF BUILDING.

TCEQ	\$0.00	1.00	Yes	\$0.00
IRRIGATION IN TEXAS IS REGULATED BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY, 12100 PARK 35 CIR, AUSTIN, TX 78753. LICENSED IRRIGATOR #0006013.				

INSTALL WARRANTY	\$0.00	1.00	No	\$0.00
FULL ONE YEAR WARRANTY ON PARTS AND LABOR.				
ONE HALF OF THE TOTAL AMOUNT WILL BE DUE PRIOR TO THE COMMENCEMENT OF WORK AND THE REMAINING BALANCE WILL BE DUE UPON THE INSTALLATION COMPLETION.				
WE ALSO OFFER FINANCING WITH WISETACK CONSUMER FINANCING. SEE LOWER LEFT CORNER OF THIS ESTIMATE.				
A 3% CONVENIENCE FEE WILL BE ADDED TO CREDIT CARD PAYMENTS AND WISETACK PAYMENTS.				

TEXAS 811	\$0.00	1.00	No	\$0.00
ABC IRRIGATION, INC. WILL CONTACT TEXAS 811 BEFORE THE INSTALLATION. ANY UNDERGROUND UTILITIES THAT CANNOT BE LOCATED THROUGH TEXAS 811 SYSTEM ARE THE RESPONSIBILITY OF THE HOMEOWNER. ABC IRRIGATION WILL NOT BE RESPONSIBLE FOR ANY DAMAGES THAT ARE UNMARKED OR MIS-MARKED. AREAS REQUIRING SPECIAL ATTENTION, SUCH AS A FUTURE POOL, DECK OR GARDEN AREAS MUST BE BROUGHT TO THE SALES ASSOCIATE'S ATTENTION AT THE TIME THIS ESTIMATE IS GIVEN.				

INSTALL SURVEY	\$0.00	1.00	No	\$0.00
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A COPY OF THE SURVEY OF THE PROPERTY THAT YOU RECEIVED AT CLOSING WILL BE REQUIRED TO AID IN THE DESIGN OF THE SYSTEM FOR THE AS-BUILT THAT YOU WILL RECEIVE UPON COMPLETION AND WHICH THE CREW BUILDS TO. IF YOU CANNOT FIND YOUR COPY WE CAN DO THE SURVEY BUT PLEASE ADD \$100 TO THE PRICE FOR THE SURVEY OF THE PROPERTY.

Thank you for your business!



5350 S STAPLES SUITE #206 CC, TX 78411  
360landscapeirrigationllc@gmail.com  
(361) 882-1300

San Patricio County

Fairgrounds

219 W Fifth St

Sinton Tx 78387

Attn: John Hernandez

[jhernandez@sanpatricio-countytx.gov](mailto:jhernandez@sanpatricio-countytx.gov)

Irrigation Bid Proposal

04/13/2024

Hello John, thanks for the invite to bid on your irrigation project for fair grounds. We look forward to helping you get this part part of the project done.

Area being irrigated starts at the front door and wraps to the right and ends at ramp loading dock. Irrigation will be provided by a sprinkler heads that will spay outwards to sod and will be designed for proper coverage. I've taken a water pressure test of property and found a 40 psi reading. This pressure is below 50 and will require more zones to cover all grass area. This is not a problem at all we will provide you with two options that will allow irrigation system to operate properly.

Option 1: A total of 5 zones complete coverage with the added help of a 1.5 horse power booster pump \$ 11,800.00 turn Key \* \* we will need a 110 outlet power plug for pump that is not part of this bid \*\*

Option 2: A total of 9 zones no pump needed complete coverage

\$ 18,000.00

Thanks John, if you have any questions please reach out.

Mike Garcia

## ESTIMATE

### MLC Landscaping

4325 Agnes Street  
Corpus Christi, TX 78405  
(361) 883-3336



To:  
San Patricio County (John Doria)  
400 West Sinton Street  
Sinton, TX 78387

Estimate # 15298  
Estimate Date 02/27/2024  
**Total Amount \$37,570.00**

Item	Quantity	Price	Tax1	Line Total
Sod - Install (Bermuda)	30.0	\$289.00 / pallets		\$8,670.00
Landscaping Labor	100.0	\$150.00 / HR		\$15,000.00
Haul-off, Tractor Rental, Dump Fee,	2.0	\$2,700.00 / ea		\$5,400.00
Irrigation system	1.0	\$8,500.00 / ea		\$8,500.00

Subtotal: \$37,570.00  
Tax: \$0.00  
Past Due Amount: \$0.00  
**Total Amount: \$37,570.00**

#### Notes

#### Statement of Work

Estimate is to Install 12000 sqft of burmuda sod around emergency services building.



### **Irrigation SOW**

219 W. 5th St. Sinton Tx, Irrigation Install

1. Install 1" Backflow Assembly
2. Install 5 Hunter Zone Valves
3. Install 6 Zone Control Box
4. Install 1 Hunter Rain Sensor
5. Install Approximately 400 linear ft of 1" zone lateral.
6. Install Approximately 250 linear ft of 1.25" irrigation main line.
7. Install Approximately 250 linear ft multiconductor wire.
8. Install 10 Hunter pro 4 sprays
9. Install 15 Hunter 1-20-04 rotors.
10. Bore under 28 ft total concrete for irrigation lateral and main line install.
11. Perform trenching, installation, backfill and clean up.

Subtotal

## ESTIMATE

### MLC Landscaping

4325 Agnes Street  
Corpus Christi, TX 78405  
(361) 883-3334



To:  
San Patricio County (John Doria)  
400 West Sinton Street  
Sinton, TX 78387

Estimate # 15298  
Estimate Date 02/27/2024  
**Total Amount \$31,570.00**

Item	Quantity	Price	Tax1	Line Total
Sod - Install (Bermuda)	30.0	\$289.00 / pallets		\$8,670.00
Landscaping Labor	100.0	\$175.00 / HR		\$17,500.00
Haul-off, Tractor Rental, Dump Fee,	2.0	\$2,700.00 / ea		\$5,400.00

Subtotal: \$31,570.00  
Tax: \$0.00  
Past Due Amount: \$0.00  
**Total Amount: \$31,570.00**

#### Notes

#### Statement of Work

Estimate is to Install 12000 sqft of bermuda sod around emergency services building.

**Commissioners Court Agenda**

**2. 4. f.**

**Meeting Date:** 04/29/2024

**Brief Title:** ARPA-SLFRF RFP

**Submitted For:** Melanie Cooper, County Judge

**From:** Melanie Cooper, Grant Writer

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**SUBJECT:**

Consideration and action on allowing the Auditor's Office to re-issue an RFP for EOC Generator Construction using ARPA-SLFRF funds.

**BACKGROUND:**

05/22/2023 CC Approved contingent on HMGP award

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**Commissioners Court Agenda**

**2. 4. g.**

**Meeting Date:** 04/29/2024

**Brief Title:** IFB 2024-005 RB#3 Truck Bids

**From:** Alonzo Arce, Assist Co Auditor 1

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**SUBJECT:**

Consideration and action on awarding the bid for IFB 2024-005, three (3) Pickup Trucks to be used by Road and Bridge PCT #3.

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**Commissioners Court Agenda**

**3. 1. a.**

**Meeting Date:** 04/29/2024

**Brief Title:** Resignation - B. Gailey

**Submitted For:** Norma Rivera, Personnel

**From:** Norma Rivera, HR Director

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**SUBJECT:**

Bodee Gailey - Resignation - Jailer/Sheriff's Department full time regular, non-exempt grade 108 at \$3,983.94 per month (\$22.98 hr.) effective April 24, 2024.

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**Attachments**

PA - Resign - B. Gailey

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**SAN PATRICIO COUNTY  
REQUEST FOR PERSONNEL ACTION**

Employee Name: **GAILEY, BODEE**

Department: **SHERIFF'S OFFICE**

Effective Date Requested: **04/24/2024**

**Action Requested**

- ( ) Employment  
( X ) Resignation  
( ) Termination  
( ) Salary Change  
( ) Transfer  
( ) Other:

**Type of Employment**

- ( X ) Full Time  
( ) Part Time  
( X ) NON EXEMPT  
( X ) Regular  
( ) Temporary

\_\_\_\_\_  
Total Hours per week

\_\_\_\_\_  
Not to exceed

**CURRENT**

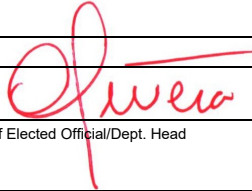
Title: JAILER  
Grade: 108  
Salary: \$3,983.94 per mo. \$22.98 hr  
Budget Code 010-680-110

**REQUESTED**

Title: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Salary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for action taken: Resignation

Remarks: \_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature of Elected Official/Dept. Head

04/22/2024  
\_\_\_\_\_  
Date

**CERTIFICATION BY HUMAN RESOURCES DEPARTMENT**

- ( ) Application for Employment  
( ) Driver Record Check  
( ) Pre-Employment Physical Passed  
( ) Drug Test Passed

\_\_\_\_\_  
Signature of Human Resources Director

\_\_\_\_\_  
Date

**COMMISSIONER'S COURT ACTION**

( ) Recorded

Effective Date: \_\_\_\_\_

Other action: \_\_\_\_\_

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Date

**Commissioners Court Agenda**

**3. 1. b.**

**Meeting Date:** 04/29/2024

**Brief Title:** Resignation - S. Navarro

**Submitted For:** Norma Rivera, Personnel

**From:** Norma Rivera, HR Director

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**SUBJECT:**

Sabrina Navarro - Resignation - Dispatcher/Sheriff's Department full time regular, non-exempt grade 107 at \$3,530.32 per month (\$20.37 hr.) effective April 17, 2024.

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**Attachments**

PA - Resign - S. Navarro

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**SAN PATRICIO COUNTY  
REQUEST FOR PERSONNEL ACTION**

Employee Name: **NAVARRO,SABRINA**

Department: **SHERIFF'S OFFICE**

Effective Date Requested: **04/17/2024**

**Action Requested**

- ( ) Employment  
( **X** ) Resignation  
( ) Termination  
( ) Salary Change  
( ) Transfer  
( ) Other:

**Type of Employment**

- ( **X** ) Full Time  
( ) Part Time

\_\_\_\_\_  
Total Hours per week

- ( **X** ) Regular  
( ) Temporary  
( **X** ) NON-Exempt

\_\_\_\_\_  
Not to exceed

**CURRENT**

Title: Dispatcher  
Grade: 107  
Salary: \$3,530.32 per month. \$20.37  
budget code 010-660-110  
\_\_\_\_\_

**REQUESTED**

Title: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Salary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for action taken: **Resignation**

Remarks: \_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature of Elected Official/Dept. Head

**04/22/2024**

\_\_\_\_\_  
Date

**CERTIFICATION BY HUMAN RESOURCES DEPARTMENT**

- ( ) Application for Employment  
( ) Driver Record Check

- ( ) Pre-Employment Physical Passed  
( ) Drug Test Passed

\_\_\_\_\_  
Signature of Human Resources Director

\_\_\_\_\_  
Date

**COMMISSIONER'S COURT ACTION**

( ) Recorded

Effective Date: \_\_\_\_\_

Other action: \_\_\_\_\_

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Date

**Commissioners Court Agenda**

**3. 1. c.**

**Meeting Date:** 04/29/2024

**Brief Title:** Employment - A. Saldana

**Submitted For:** Norma Rivera, Personnel

**From:** Norma Rivera, HR Director

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**SUBJECT:**

Alexis Saldana - Employment - Juvenile Supervision Officer/Juvenile Detention full time regular, non-exempt grade 106 step 1 at \$3,135.82 per month (\$18.09 hr.) with a \$50.00 per month phone allowance effective May 1, 2024.

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**Attachments**

PA - Empl - A. Saldana

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**SAN PATRICIO COUNTY  
REQUEST FOR PERSONNEL ACTION**

Employee Name: **Alexis Saldana**

Department: **Juvenile Detention**

Effective Date Requested: **5/1/2024**

Action Requested

- ☒ **Employment**  
☐ Resignation  
☐ Termination  
☐ Salary Change  
☐ Transfer  
☐ Other:

Type of Employment

- ☒ **Full Time**  
☐ Part Time

Total Hours per week \_\_\_\_\_

- ☒ **Regular**  
☐ Temporary

Not to exceed \_\_\_\_\_

- ☐ Exempt  
☒ **Non-Exempt**

**CURRENT**

Title: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Salary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUESTED**

Title: Full-Time JSO  
106 Step 1  
Salary: \$3,135.82 /per month 010-682-110  
\$50.00 /per month 010-682-185  
\$3,135.82 /per month

Reason for action taken: **New Hire**

Remarks: **Replacing G. Cantu**

\_\_\_\_\_  
Signature of Elected Official/Dept. Head

\_\_\_\_\_  
Date

**CERTIFICATION BY PERSONNEL DEPARTMENT**

- ☐ Application for Employment  
☐ Driver Record Check

- ☐ Pre-employment physical passed  
☐ Drug Test Passed

  
\_\_\_\_\_  
Signature of Personnel Director

4/24/2024  
\_\_\_\_\_  
Date

**COMMISSIONER'S COURT ACTION**

☐ Recorded

Effective Date: \_\_\_\_\_

Other action: \_\_\_\_\_

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Date

Recorded on Page \_\_\_\_\_ Volume \_\_\_\_\_

Commissioner's Court Minutes

**Commissioners Court Agenda**

**3. 1. d.**

**Meeting Date:** 04/29/2024

**Brief Title:** Employment - R. Sanchez

**Submitted For:** Norma Rivera, Personnel

**From:** Norma Rivera, HR Director

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**SUBJECT:**

Roy Sanchez - Employment - Heavy Equipment Operator I/Road and Bridge #1 full time regular, non-exempt grade 105 step 1 at \$2,930.67 per month (\$16.91 hr.) effective May 1, 2024.

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**Attachments**

PA - Empl - R. Sanchez

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**SAN PATRICIO COUNTY  
REQUEST FOR PERSONNEL ACTION**

Employee Name: **Roy Sanchez**

Department: **Road and Bridge #1**

Effective Date Requested: **5/1/2024**

**Action Requested**

- ( ☒ ) Employment  
( ☐ ) Resignation  
( ☐ ) Termination  
( ☐ ) Salary Change  
( ☐ ) Transfer  
( ☐ ) Other:

**Type of Employment**

- ( ☒ ) Full Time  
( ☐ ) Part Time

Total Hours per week \_\_\_\_\_

- ( ☒ ) Regular  
( ☐ ) Temporary

Not to exceed \_\_\_\_\_

- ( ☒ ) Non-Exempt

**RECOMMENDED**

Title: \_\_\_\_\_  
Grade: \_\_\_\_\_  
Salary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUESTED**

Title: **HEO I**  
Grade: **105**      **Step 1**  
Salary: **\$2,930.67 per month (\$16.91 hr.)**  
Budget Code **021-721-110**  
\_\_\_\_\_

Reason for action taken: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

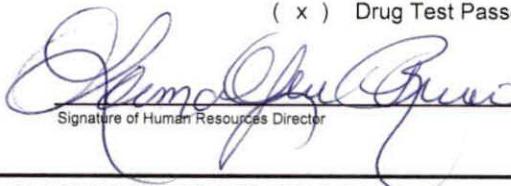
\_\_\_\_\_  
Signature of Elected Official/Dept. Head

\_\_\_\_\_  
Date

**CERTIFICATION BY HUMAN RESOURCES DEPARTMENT**

- ( ☒ ) Application for Employment  
( ☒ ) Driver Record Check

- ( ☒ ) Pre-Employment Physical Passed  
( ☒ ) Drug Test Passed

  
\_\_\_\_\_  
Signature of Human Resources Director

**4/17/2024**

\_\_\_\_\_  
Date

**COMMISSIONER'S COURT ACTION**

- ( ☐ ) Recorded

Effective Date: \_\_\_\_\_

Other action: \_\_\_\_\_

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Date